

JBNA Montreal Street Community Garden Joint Committee

Terms of Reference

Revision/Approval - 12 March 2017

Overview

The Community Garden at 133 Montreal Street has operated since 1977 as an allotment garden consisting of 54 individual plots and follows the mandate prescribed by the City of Victoria for allotment gardens. To comply with the requirements of the City of Victoria the Montreal Street Community Garden (MSCG) must have a land use agreement with the City.

The MSCG and the JBNA have entered into an agreement whereby the MSCG will continue to operate as an allotment garden within the City of Victoria's policy and the JBNA will provide operational oversight, coverage under JBNA's general insurance, and obtain a land use agreement with the City of Victoria.

This joint committee is established to manage the agreement terms and responsibilities and will operate within the committee structures established by the JBNA for all committees.

Membership

The Committee membership consists of the MSCG Management Committee and two members from the JBNA board.

Goals

The primary goal of the Committee is to nurture the on-going prosperity of the garden according to its original principles and spirit while providing the necessary oversight and accountability required by the City of Victoria.

The agreement between JBNA and MSCG does not involve an expectation that either group will contribute to the financial operations of the other group.

Processes and Plans

The MSCG continues to maintain its own integrity, electing a Management Committee, establishing rules for the satisfactory operation and maintenance of the garden plots, and keeping sound financial records.

Financial reports and minutes from the MSCG AGM, held prior to March 31 each year, will be provided to the JBNA through this committee which will report to the JBNA AGM in a manner consistent with other JBNA committees.

In the event that the MSCG is unable to form a Management Committee the JBNA will intervene to ensure continued effective operation of the MSCG until a new Management Committee can be elected. It is incumbent upon the JBNA and the MSCG in the event of a disagreement to find a workable resolution.